

Flood-Warning Period-Checklist

Move vital business records, equipment and materials that might become hazardous when wet to a safe place – either to another location or to floors above the expected flood level, if possible.	
Coat stationary equipment that may be exposed to floodwaters with rust preventative to limit corrosion.	
Seal the building to keep water out if that is included in the pre-flood plan.	
Install flood barriers or place sandbags as indicated in the pre-flood plan.	
Close the main gas valve to prevent gas leakage.	
Close valves in piping carrying flammable or hazardous materials.	
Anchor or weigh down buoyant materials that cannot be moved to prevent them from floating and battering the building.	
Shut down boilers and furnaces in enough time for the fireboxes to cool. Water entering a hot firebox can cause damage to the refractory or other parts of the equipment that have elevated temperatures.	
Shut off electricity.	
Close valves in sewage disposal and drainage piping.	
Fill sandbags for emergency use at openings that may be overlooked.	